

## EMERGENCY RELIEF FUND APPLICATION CHECKLIST

- Unit Commander or Authorized Representative Signature in Section II of ERF application
- Letter explaining Soldier's situation and reason for requesting funds (on a separate sheet of paper)
- Civilian Pay Stub (within 30 days)
- Spouse Pay Stub (if married)
- Military LES (within 45 Days)
- Supporting Documents regarding bills (Gas & Electric, Medical, etc,)
- Lease or Mortgage (must be in applicant's name)
- Medical and Unit Documents to substantiate LOD
- Eviction Papers
- Court or Legal Documents

**ADDITIONAL**

**COMMENTS:** \_\_\_\_\_  
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